

**ROYAL UNIVERSITY OF PHNOM PENH (RUPP)**  
**SWEDEN-RUPP BILATERAL PROGRAM**  
**SIDA CONTRIBUTION: No. 11599**  
**REQUEST FOR QUOTATIONS**

Wishes to Purchase:

SUPPLY, DELIVERY AND INSTALLATION OF GOOD

Identification No.

SWEDEN-RUPP-NS-G-06      Opening at 9:00 am

SWEDEN-RUPP-NS-G-03A      Opening at 10:00 am

1. The Royal University of Phnom Penh has received a Grant from the Sweden toward the cost of SWEDEN-RUPP-Bilateral Program and it intends to apply part of the proceeds of this Grant to payments under the Contract for supply, delivery and installation of accessories Ref: SWEDEN-RUPP-NS-G-03A.
2. The goods are required to supply and delivery of Goods of 2 packages below:
  - a. Request for quotation the procurement of Goods for supply, delivery and installation of software for the library and scientist laboratory management system, Identification No. SWEDEN-RUPP-NS-G-06. Delivery of 90 calendar days after the date of contract.
  - b. Request for quotation the procurement of Goods for supply, delivery and installation of accessories, Identification No. SWEDEN-RUPP-NS-G-03A. Delivery of 90 calendar days after the date of contract.
3. Interested qualified eligible suppliers are invited to obtain a copy of Bidding Documents (Soft Copy) with free-of-charge by requesting through email addresses mentioned in IFQ para 8. Except for the submission of a written application through email, there shall be no other conditions for obtaining the bidding documents.
4. To be considered eligible and qualified a bidder must:
  - (i) Have completed at least two contracts for supply of similar goods in the preceding 3 years of a value not less than 50% of the quoted price in each contract.
  - (ii) Have completed contracts with a total cumulative value equal to at least two times of the value of the quoted price in the preceding 2 years.
  - (iii) Not be under any notice of suspension or disbarment issued by Royal Government of Cambodia.
5. Quotations must be delivered to the address given below on or before **20 August 2024**. Late Quotations will be rejected. Quotations will be opened in public immediately thereafter at the address given below in the presence of the Bidders' representatives who choose to attend. Bidders shall not have the option of submitting their Quotations electronically.
6. The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated quotation and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
7. All quotations must be accompanied by performance securing declaration as described in the bidding documents. Any quotation not accompanied by one will be rejected as non-compliant.
8. The address where the Bidding Document may be inspected and obtained is:

Royal University of Phnom Penh, Room 603, STEM Building, Russian Federation Blvd, Sangkat Toek Laark 1, Khan Tuol Kork, Phnom Penh, Cambodia. You may contract Mr. Kheam Hong, Project Procurement Officer (HEIP-RUPP), Phone: (+855) 78 755 579, Email: [kheam.hong@rupp.edu.kh](mailto:kheam.hong@rupp.edu.kh), and copy to Mr. Nou Dararith, Phone: (+855) 98 556 652 Email: [nou.dararith@rupp.edu.kh](mailto:nou.dararith@rupp.edu.kh), <http://www.rupp.edu.kh/offices/procurement/>, obtain the Bidding Documents at no cost.
9. In case of any difficulty in obtaining the Bidding Documents, interested parties may contact in writing and also send a copy of the communication to:
  - a. **Chair of Procurement Review Committee**  
**Prof. Chet Chealy**  
Royal University of Phnom Penh

Address: Russian Federation Boulevard, Toek Laark 1, Tuol kork, Phnom Penh, Cambodia.  
Tel (+855) 23 888 640, Email: rector@rupp.edu.kh

**Copy to:**

**b. Project Coordinator**

**Mr. Phal Des**

SWEDEN-RUPP-Bilateral Program, Royal University of Phnom Penh,  
Address: Russian Federation Boulevard, Toek Laark 1, Tuol kork, Phnom Penh, Cambodia.  
Tel (+855) 12 939 010, Email: phal.des@rupp.edu.kh

**c. Mr. Kheam Hong**

Project Procurement Officer, SWEDEN-RUPP

Royal University of Phnom Penh,  
Room 603, STEM Building, Russian Federation Blvd, Sangkat Toek Laark 1, Khan Toul  
Kork, Phnom Penh, Cambodia.

Tel: (+855) 78 755 579

Email: kheam.hong@rupp.edu.kh

**The address for quotation submission and quotation opening is:**

(a) Royal University of Phnom, Room 705, 7<sup>th</sup> Floor, STEM Building

Address: Russian Federation Blvd, Toek Laark 1, Tuol Kork, Phnom Penh, Cambodia.

Tel: +855 78 755 579/ +855 98 556 652

10. The hard copies of quotation must be submitted on or before **20 August 2024** at the following address:  
Royal University of Phnom Penh (RUPP), Room 705, 7<sup>th</sup> Floor, STEM Building, Russian Federation Blvd, Sangkat Toek Laark 1, Khan Tuol Kork, Phnom Penh, Cambodia.  
Attention: Mr. Kheam Hong, Project Procurement Officer (SWEDEN-RUPP).
11. The Government and/or the Development Partner will declare a firm ineligible either indefinitely or for a stated period of time, to be awarded a contract financed by the Government and/or the Development Partner respectively, if it at any time determines that the firm has engaged in fraud and corruption during the procurement and execution of this contract as described in ITB Clause 4.
12. A complaint may be made by any party at any stage of the procurement process. The procedure is described in Instructions to Bidders, Clause 21 of the Bidding Documents